Advanced Programs Assessment Committee meeting

Meeting: 12-10-18

**Member(s) Present:** Kim Davis, Rob Williams, Annette Hux, Daniel Parker, Ryan Kelly, Audrey Bowser, Lance Bryant, Rebekah Cole, Proxy: Ryan Kelly for LaToshia Woods, and John Hall for Meagan Medley

Meeting called to order by Kim Davis at 1:00 pm

Ryan Kelly asked to make Annette Hux, chair of the APAC committee. He wants to step down due to the fact he has a new class in the spring semester to teach and needs to publish.

John Hall asked if Annette would be willing to take over the reins of the committee and she accepted.

Ryan Kelly made a motion second by John Hall to appoint Annette Hux as new APAC chair for the remainder of the year. Those in favor are: Kim Davis, John Hall and proxy for Meagan Medley, Rebekah Cole and Annette Hux. Nay votes: Lance Bryant and Abstained: Ryan Kelly. Motion carried.

Lance Bryant reminded Annette this is a 1 year term and to finish out the term would be to August 2019.

Discussion of spring 2019 meeting dates: They are set for the 2nd and 4th Monday of each month

**January 14th**

* Review Check points 1, 2, 3,

**January 28th**

* Review Check points 4, 5
* Review all check points

**February 11th**

* Finalize all check points and submit to COPE for approval

(COPE February 19th meeting)

**February 25th**

* Meet with Advanced Standards Committee

**March 11th**

* Dispositions Survey Pilot Timeline
* Completer and Employer Survey

**March 25th**

* Meet with Advanced Standards Committee

**April 5th**

* Assessment Retreat- April 5th

**April 22nd**

* Meet with Advanced Standards Committee

**May 13th**

* Review APAC Goals and Assessment Plan for 2019-2020

Kim Davis will send out an invite to the sub-committees to invite them to join the APAC committee at 2:30 on January 28th. Discussion will take place on what their role is on the subcommittee and set up a timeline for them.

Discussion took place on the Assessment Plan and to have Check points 1,2 and 3 completed when come back for the January 14th meeting.

John Hall made motion second by Rob Williams to appoint Ryan Kelly, secretary of APAC for the remaining of the term (August 30). All in favor no against.

Meeting adjourned at 1:35 p.m..